

PLANNING AND ZONING COMMISSION

MISSION: The Commission makes recommendations to the Board of Supervisors on rezoning applications, amendments to the Zoning Ordinance, master plans and comprehensive plans. The Commission may approve preliminary plats, grant requests for initiative or rezoning applications and accept status reports on Special Use Permits.

FORMATION AUTHORITY: A.R.S. § 11-803.

COMPOSITION: A.R.S. § 11-803: “B. In the counties having five supervisorial districts, the county planning and zoning commission shall consist of ten members who shall be qualified electors of the county. Two members shall be appointed from each supervisorial district by the supervisor from that district and not more than one of the two shall be a resident of an incorporated municipality. Members of the commission shall serve without compensation except for those initially appointed. Of those members initially appointed pursuant to subsection A., five members shall be appointed to a two year term and four members shall be appointed to a four year term. Of those members initially appointed pursuant to subsection B, five members shall be appointed to a two year term and five members shall be appointed to a four year term. Thereafter, each term shall be four years. If a vacancy occurs otherwise than by expiration of term, it shall be filled by appointment for the unexpired portion of the term. Members of the commission may be removed by the board for cause. E. The county assessor, county engineer, county health officer and county attorney shall serve in an advisory capacity to the commission and to the boards of adjustment.”

DUTIES AND POWERS: A.R.S. § 11-804: “A. The commission shall: 1. Elect a chairman from among its members for a term of one year, and such other officers as it may determine. 2. By resolution fix the time and place within the district of regular meetings, and hold at least one regular meeting each month, and such additional meetings as the chairman or a majority of the commission deems necessary. 3. Adopt rules for the transaction of business, and keep a record of its resolutions, transactions, findings and determinations, which record shall be a public record and be open to public inspection. 4. Transmit all of its recommendations, decisions, findings, reports and official actions, regardless of vote, to the Board of Supervisors. B. A majority of the commission shall constitute a quorum for the transaction of business and a majority vote of the quorum shall be required for any official action. A.R.S. § 11-806: “A. The commission shall act in an advisory capacity to the board and may from time to time, and shall, when requested by the board, make a report or recommendation in connection with any matter relating to the development of the county under the jurisdiction of the board. The commission shall make such investigations, maps, reports and recommendations in connection therewith as seem desirable within the limits of the funds available. B. The commission shall prepare and recommend to the board a comprehensive plan of the area of jurisdiction of the county for the purpose of bringing about coordinated physical development in accordance with the present and future needs of the county. The comprehensive plan shall be developed so as to conserve the natural resources of the county, to insure efficient expenditure of public funds, and to promote the health, safety, convenience, and general welfare of the public. Such comprehensive plan may include but not limited to, among other things, studies and recommendations relative to the location, character and extent of highways, railroads, bus and other transportation routes, bicycle facilities, bridges, public buildings, schools, parks, parkways, hiking and riding and floodplain zoning. Such comprehensive plan shall be a public record, but its purpose and effect shall be primarily as an aid to the county planning and zoning commission in the performance of its duties. C. The board shall adopt a comprehensive plan in whole or in part and subsequently amend or extend the adopted plan or portion thereof. Before the adoption, amendment, or extension of the plan or portion thereof, the board shall hold at least one public hearing thereon. D. The adoption of the plan, or any part thereof, shall be by resolution carried by not less than a majority vote of the full membership of the board. E. The commission may also confer from time to time with governing bodies and planning commissions of cities and towns in the county for the purpose of guiding and accomplishing a coordinated, adjusted, and harmonious development of the county and of zoning districts and of public improvements and utilities which do not begin and terminate within the boundaries of any single city or town, and which will, in accordance with

the present and future needs of the county, best promote with efficiency and economy the health, safety, morals, order, convenience or general welfare of the public.”

MEETINGS: The Commission meets at 9:30 a.m. on the first and third Thursday of each month 411 N. Central Avenue, in the downstairs Conference Room.

LIAISON: Joy Rich, Director, Planning and Development, (602) 506-8353, fax (602) 506-3601.